

Suzanne Xie

Address: Blackburn 3130
Mobile: +614 5034 2001
Email: suzanne63398@gmail.com (Preferred contact)
DOB: 04.09.2001 (23 years old)
Portfolio: suzannexie.site

PROFILE

I am a highly motivated and bilingual Information Technology graduate with fluency in English, Chinese, and Shanghaiese. Adept at UI/UX design and development with knowledge in HTML, CSS, JavaScript, and Python. Proficient in industry-standard design and development tools such as Photoshop, Figma, and various other 3D software. I am eager to apply my skills in dynamic environments that focus on creating innovative user experiences. I have excellent communication skills and can collaborate effectively with diverse teams.

EDUCATION

- **Monash University**
Bachelor of Information Technology
- **Presbyterian Ladies' College**
High School Graduate

SKILLS

Technical Skills:

- **Programming:** HTML, CSS, JavaScript, Python
- **Design:** Photoshop, Figma
- **3D Software:** Maya, Blender, Mudbox, Nomad, Substance Painter
- **Game Engines:** Unity

Languages:

- Fluent in English, Chinese, and Shanghaiese (Chinese dialect)

WORK EXPERIENCE

Front of House Staff: Miss Korea Kitchen 288 | Nov 2021 – Jan 2022

- Delivered high-quality customer service in a fast-paced environment.
- Handled customer orders, ensured timely service, and managed payments efficiently.

Customer Service Intern: Specsavers Boxhill | Sep 2016 (Placement)

- Assisted in providing excellent customer care, including handling customer inquiries.
- Gained experience in retail operations and customer satisfaction.

Childcare Assistant (Volunteer): Blackburn Children's Services Centre | Jun 2015

- Supported child care professionals in daily tasks, ensuring children's safety and well-being.
- Worked collaboratively with staff in planning and executing activities.

INTERESTS & ABILITIES

I am passionate about reading, gaming, and exploring new technologies. I enjoy engaging in creative projects involving UI/UX design and 3D modeling. My diverse cultural background allows me to communicate effectively with people from different walks of life. I have a keen interest in learning new design techniques and staying updated with emerging tech trends.